

## REFUND REQUEST FORM

**Instructions:** Please ensure ALL of the boxes below are completed and submitted to: [training@excels.com.au](mailto:training@excels.com.au). Please ensure all relevant supporting documentation is attached.

LEARNER DETAILS	
Full Name	
Contact No.	
Email	

PROGRAM DETAILS	
Course Code	
Course Name	
Location	
Start Date	

REASONS FOR REFUND

FURTHER INFORMATION <i>(Is there any other pertinent information we need to consider)</i>

<b><i>I have read and understand the terms and conditions as outlined in Excel Training's Refund Policy</i></b>			
Name <i>(please print)</i>			
Signature		Date	