

COMPLAINTS, APPEALS AND GRIEVANCES FORM

Instructions: Please ensure ALL of the boxes below are completed and submitted to training@rexceltraining.com.au. Please ensure all relevant supporting documentation is attached.

Learner Details	
Full Name	
Contact number.	
Email	

Program Details	
Course Code	
Course name	
Location	
Start Date	

Area of Complaint

Details of Complains (Please detail all relevant information below)

<i>I have read and understand the terms and conditions as outlines in Rexcel Training's Complains, Appeals and Grievances Policy</i>			
Print Name:			
Signature:		Date	